

Example problems that students lost points for on a paper

1. Electronic copy –
 - 1.1. Name of file Ketar2.doc – not Vikrampaper#2.doc
 - 1.2. Email subject Supply Chain Models (same as title)
2. Grammar
 - 2.1. Subject Verb Agreement
 - 2.2. In/Definite articles (the, a, an)
 - 2.3. Commas – don't let MS-Word let you misuse commas in which.

Incorrect - The author then presents various models, which show power relationships in different types of supply networks.

Correct - The three articles, which I have reviewed, have given me a fair insight towards the selection and use of metrics across the supply chain.

- 2.4. Fragments and run on sentences (frag and r/o)
- 2.5. Less or fewer – The pull system had less job queues. Should be fewer.
- 2.6. It – can I tell what it is?

Supply chain management has emerged as the competitive mantra in today's business. Paper one, describes the taxonomy of supply chain management (SCM) models and provides us with different modeling approaches. It also tried to assess the efforts of researchers who have been doing the study of the different SCM problems by adopting different modeling approaches.

~~The~~ Authors then discuss a methodology, which has three inputs, and supply chain performance as the output.

3. Format
 - 3.1. Proper header with NO title page
 - 3.2. Correct Margins
 - 3.3. FULL justification
 - 3.4. Indent first line of paragraph (.5)
 - 3.5. No space between paragraphs
 - 3.6. Quotes – “This was good idea” [3]. Not “This was a good idea [3]”. Or “This was a good idea. [3]” or “This was a good idea.” [3]. Also, watch spacing. “ The blah.”
 - 3.7. Do not do Random Capitalization even of Supply Chain Management. Always use sentence capitalization except for proper nouns and when defining an acronym. Even for the article titles in the text. But, do capitalize after a colon, as in:

Toyota motor manufacturing in Europe: Lessons for management development

- 3.8. In intro, state your expectations for EACH article AFTER scanning the headings.
- 3.9. I need a recommendation for EACH article. If you do not recommend it, why did you review it (put those in the summary)
- 3.10. Very specific and explicit incorporation – not a summary
- 3.11. Random spacing – This is a good deal .I like it. Or Blah Blah[3].
- 3.12. etc. and viz. and i.e. and et al.
- 3.13. US English, not British spelling – analyze not analyse, learned not learnt
- 3.14. Paragraphs too long or random breaks
- 3.15. 1.5 line spacing

4. Refs
 - 4.1. Don't mix – (Whitman, 1999) and [3]
 - 4.2. Find volume numbers and issues
 - 4.3. Last name, first name (or initials)
 - 4.4. No need to ref inside review unless it is a quote (the whole thing is from a single article, right?)
 - 4.5. Proper ref for internet source.
 - 4.6. Quotes must be EXACT. If it is wrong, lose big points!
 - 4.7. ageing
5. Article review
 - 5.1. Don't start review with a restatement of the article title, as in:

Article 1: Industrial Dynamics Simulation Models in the Design of Supply Chains

The first article is entitled, "Industrial Dynamics Simulation in the Design of Supply Chains" [1]. This article describes the industrial dynamics that are used in supply chains and how they should be integrated into the design of supply chains. In addition, the article describes how different simulation models are used in the design of supply chains.

Instead

Article 1: Industrial dynamics simulation models in the design of supply chains

The first article describes the industrial dynamics that are used in supply chains and how they should be integrated into the design of supply chains. In addition, the article describes how different simulation models are used in the design of supply chains.

6. Proofread!
7. No muda!

Then the article talks of a classification framework, which constitutes ~~of~~ various models and dimensions.

With new advances and concepts evolving in the supply chain it is increasingly ~~becoming~~ important that both the supplier and customer should keep up with these new technologies to have an effective relationship. If two companies are ~~very much~~ different in their technological aspects then the relationship between them will not be the same. There is greater emphasis on production technology but many organizations do not pay attention to 'relationship technology', which is more important.

This paper will discuss ~~about~~ the need for agile manufacturing environment, the need for improving the quality, the ways of improving it and the effects of order policies in a supply chain system.

Finally, be SURE to have someone read it to see it makes sense.