

**IMFGE DEPARTMENT @ WICHITA STATE UNIVERSITY**  
**Version 2.1: ASSESSMENT OF PAPERS (Journal Reviews)**

<b>Criterion</b>	<b>Circle One</b>	<b>Comment</b>
Header	Incorrect    Correct	
Abstract	Poor            Avg            Good	Good=overview of each article (sentence about each article).
Introduction - topic	No                    Yes	Yes=Introduced the topic and its importance
Introduction - expectations	No    One OK    OneWell    All	All – all three articles have a specific and clear expectation, OneWell – one expectation for all articles well done, OneOK – one expectation for all articles, ok written.
Grammar	Poor    Avg    Good    V.Good    Perfect	Perfect=no errors, V.Good = 1 or 2 errors, Good=3-5 errors, Avg=<10 errors
Readability	Poor            Avg.    Good            Excellent	My judgment! (opening para-introduction to article topic, middle paras-explanation of key details, last para-summary of what the article said and recommendations)
Recommendation	No    Some    All    All-Good	All – Separate and explicit recommendation of each article
Appropriateness-Single Theme	No    Kind of            Yes	
Appropriateness-Good articles	Poor    Good    AllQualityJs    Demand	Demand=I want to read an article, AllQualityJs=all from quality journals and 1 is new, Good=all quality (can be conference or internet)
Incorporation	Poor    General            Specific    Specific+	
Reference (Formatting)	Subtraction for errors	
Reference (BiblioWeb)	Subtraction for errors	
Electronic Copy (submitted on Bb)	None    OnTime    FileName	FileName (lastname-title.doc) is correct
Discussion board	No    Topic    Formatted    On Time	On time = 1 week prior to paper due date, Formatted = subject begins with topic.
Paper Copies	No                    Yes	Turned in copies of the articles, entered in BiblioWeb (only those articles we do not already have).
Formatting	Subtraction for errors	
Plagiarism	Zero	
Proofreading	-1 for EACH instance	

**Comments:**

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